

EMPLOYEE APPLICATION

Attention Homes of Northwest Alabama, Inc.
1905 Bruin Drive | Florence, AL 35630
PO Box 742 | Florence, AL 35631
(256) 767-0972

Position: _____ Date of Application: ____/____/____

Name _____ D.O.B.: ____/____/____

SSN: _____

Address _____

Mailing Address (if different) _____

Previous Address _____

Phone: _____ Cell Phone: _____

Email: _____

Have you ever been convicted of any crime (including those related to children):

_____ Yes _____ No

If yes, please describe nature of crime: type/title of crimes dates state/county (location of crime)

Do you have any current traffic violations on your driving record? _____ Yes _____ No

If yes, please describe (list type of violation, date, and state/county of incident).

Work History

Company: _____

Address & Phone number: _____

Dates of Employment: start date: _____ end date: _____

Supervisor Name/Title: _____

Reason for Leaving: _____

Company: _____

Address & Phone number: _____

Dates of Employment: start date: _____ end date: _____

Supervisor Name/Title: _____

Reason for Leaving: _____

Company: _____

Address & Phone number: _____

Dates of Employment: start date: _____ end date: _____

Supervisor Name/Title: _____

Reason for Leaving: _____

Date Available for employment: _____

Describe your previous experience working with and/or volunteering with children/youth.

Attention Homes of Northwest Alabama, Inc. does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability.

Education

School	Name and Address of School	Course of Study	Last Year Completed (circle)	Did you Graduate? If yes, list year of Graduation	Diploma or Degree Received
High School			1 2 3 4		
College			1 2 3 4		
Other: Trade School			1 2 3 4		
Business School			1 2 3 4		

Training or certification applicable to the position which you are applying.

Professional References

Name: _____

Relationship/Role: _____ **Years Known:** _____

Phone & Email: _____

Name: _____

Relationship/Role: _____ **Years Known:** _____

Phone & Email: _____

Name: _____

Relationship/Role: _____ **Years Known:** _____

Phone & Email: _____

I certify that the information provided on or attached to this application is true and accurate to the best of my knowledge.

Signature _____ **Date** _____

Voluntary Self Identification Form

Completion of this form and providing the following information is voluntary and will not affect your opportunity for employment, or the terms or conditions of your employment.

NAME: _____ **DATE COMPLETED:** _____

POSITION: _____

GENDER:

(Please check one of the options below)

_____ Male _____ Female _____ Nonbinary

US Citizen:

_____ Yes _____ No

RACE/ETHNICITY:

(Please check one of the descriptions below corresponding to the ethnic group with which you identify.)

_____ Hispanic or Latino: A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race.

_____ White (Not Hispanic or Latino): A person having origins in any of the original peoples of Europe, the Middle East or North Africa.

_____ Black or African American (Not Hispanic or Latino): A person having origins in any of the Black racial groups of Africa.

_____ Native Hawaiian or Pacific Islander (Not Hispanic or Latino): A person having origins in any of the peoples of Hawaii, Guam, Samoa or other Pacific Islands.

_____ Asian (Not Hispanic or Latino): A person having origins in any of the original peoples of East Asia, Southeast Asia or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand and Vietnam.

_____ Native American or Alaska Native (Not Hispanic or Latino): A person having origins in any of the original peoples of North and South America (including Central America) and who maintains tribal affiliation or community attachment.

_____ Two or more races (Not Hispanic or Latino): All persons who identify with more than one of the above five races.

_____ I do not wish to disclose.

MARITAL STATUS:

SINGLE: _____ **MARRIED:** _____

NAME OF SPOUSE (required if living onsite): _____

SPOUSE'S PLACE OF EMPLOYMENT: _____

Voluntary Self Identification Form

Name: _____

Date: _____

How do you know if you have a disability?

You are considered to have a disability if you have a physical or mental impairment or medical condition that substantially limits a major life activity, or if you have a history or record of such an impairment or medical condition. Disabilities include, but are not limited to:

- Autism
- Autoimmune disorder, for example, lupus, fibromyalgia, rheumatoid arthritis, HIV/AIDS
- Blind or low vision
- Cancer
- Cardiovascular or heart disease
- Cerebral palsy
- Deaf or hard of hearing benefiting from hearing aid(s)
- Depression or anxiety
- Diabetes
- Epilepsy
- Gastrointestinal disorders, for example, Crohn's Disease, irritable bowel syndrome, celiac disease
- Intellectual disability
- Missing limbs or partially missing limbs
- Nervous system condition for example, migraine headaches, Parkinson's disease, or Multiple sclerosis (MS)
- Psychiatric condition, for example, bipolar disorder, schizophrenia, PTSD, or major depression

Please check one of the boxes below:

- ☐ YES, I HAVE A DISABILITY, OR HAVE A HISTORY/RECORD OF HAVING A DISABILITY
- ☐ NO, I DON'T HAVE A DISABILITY
- ☐ I DON'T WISH TO ANSWER

Signature: _____

Date: _____

Voluntary Self Identification Form

This employer is a Government contractor subject to the Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended by the Jobs for Veterans Act of 2002, 38 U.S.C. 4212 (VEVRAA), which requires Government contractors to take affirmative action to employ and advance in employment: (1) disabled veterans; (2) recently separated veterans; (3) active-duty wartime or campaign badge veterans; and (4) Armed Forces service medal veterans. These classifications are defined as follows:

A "disabled veteran" is one of the following:

- A veteran of the U.S. military, ground, naval or air service who is entitled to compensation (or who but for the receipt of military retired pay would be entitled to compensation) under laws administered by the Secretary of Veterans Affairs; or
- A person who was discharged or released from active duty because of a service-connected disability.

A "recently separated veteran" means any veteran during the three-year period beginning on the date of such veteran's discharge or release from active duty in the U.S. military, ground, naval, or air service.

An "active-duty wartime or campaign badge veteran" means a veteran who served on active duty in the U.S. military, ground, naval or air service during a war, or in a campaign or expedition for which a campaign badge has been authorized under the laws administered by the Department of Defense.

An "Armed forces service medal veteran" means a veteran who, while serving on active duty in the U.S. military, ground, naval or air service, participated in a United States military operation for which an Armed Forces service medal was awarded pursuant to Executive Order 12985.

Protected veterans may have additional rights under USERRA—the Uniformed Services Employment and Reemployment Rights Act. In particular, if you were absent from employment in order to perform service in the uniformed service, you may be entitled to be reemployed by your employer in the position you would have obtained with reasonable certainty if not for the absence due to service. For more information, call the U.S. Department of Labor's Veterans Employment and Training Service (VETS), toll-free, at 1-866-4-USA-DOL.

Self-Identification

As a Government contractor subject to VEVRAA, we are required to submit a report to the United States Department of Labor each year identifying the number of our employees belonging to each specified "protected veteran" category. If you believe you belong to any of the categories of protected veterans listed above, please indicate by checking the appropriate box below. If you are not a veteran, select box 1 OR select the box(s) that apply to your veteran status.

☐ I am not a veteran. (I did not serve in the military.)

☐ I belong to the following classifications of protected veterans (Choose all that

☐ apply): DISABLED VETERAN

☐ RECENTLY SEPARATED VETERAN Military Discharge Date

☐ (MM/DD/YYYY): ACTIVE WARTIME OR CAMPAIGN BADGE VETERAN

☐ ARMED FORCES SERVICE MEDAL VETERAN

☐ I am NOT a protected veteran. (I served in the military but do not fall into any veteran categories listed

☐ above.) I choose not to identify my veteran status.

Your Name / Z#

Today's Date