

We Are **HIRING!**

Executive Director

For The Attention Homes of NW AL, Inc.



Requirements:

- Bachelor's degree in Social Work or related field
- Willingness to work overtime and non-traditional hours
- Ability to travel to workshops, seminars, trainings, and conferences
- Valid drivers license with safe driving record
- Ability to pass a nationwide background check and drug screening

Responsibilities:

- Lead the organization by establishing strategic direction and implementing operational procedures.
- Recruitment, training, and retention of staff and volunteers.
- Manage the organization's budget, financial records, and compliance with grants.
- Foster partnerships with community groups and serve as spokesperson for organization.
- Direct fundraising efforts, including grant writing and donor engagement.
- Provide support and advocacy for clients, ensuring programs meet their needs.
- Maintain relationships with government agencies, media, and other stakeholders.

Oversee all operations, finances, staff, programs, and volunteers.

*Competitive pay

*Paid holidays and vacation time

*Insurance and retirement benefits available

Submit resume, cover letter, references, and any relevant certifications to [teresa @attentionhomes.net](mailto:teresa@attentionhomes.net) by 5:00pm of November 22, 2024



Visit Our Website

<https://www.attentionhomesofnwal.org/>



More Information

256-767-0972